



## Unusual Enrollment History Appeal

Name

Start Date

Campus

The U.S. Department of Education has indicated that you have had an unusual enrollment history while receiving Federal financial aid funds. Students who have attended multiple schools and earned Federal financial aid in a short period of time may be considered to have an unusual enrollment history. You must submit your completed Unusual Enrollment History Appeal with all REQUIRED documentation listed below. Appeals submitted with missing documentation or without ALL prior college transcripts will be considered INCOMPLETE and will not be processed.

According to NSLDS, you have attended the following schools in the past four years:

- 1.
- 2.
- 3.
- 4.

### **What you need to do in order to successfully appeal the Unusual Enrollment History status you will need to:**

1. Request an official transcript, unofficial transcript or even a grade report that shows your name from all of the schools listed above. Once you have received these transcripts, you will be required to upload them to Career Conext in a PDF format.
2. Write a statement explaining the circumstances surrounding any failed grades or withdrawn classes that are on the transcripts from the schools listed above.
3. Write a statement explaining what will be different at Ross and why? Think specifically about what has changed in your life to set you up for success or what you know now that you didn't know then. *\*You will have an opportunity to upload documentation that will corroborate your explanation and will be helpful in the review of your appeal. Examples of supporting documentation.: If you have a medical reason, provide a doctor's note. If you have a death in the family, provide an obituary. If you lost a job or had to work more hours, provide documentation of that.*



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Statement of circumstances at previous colleges or universities:

Plan to be successful at Ross:

I hereby certify that all information provided in this form is true and complete to the best of my knowledge.

Student signature and date