

2023-2024 Verification Worksheet - Independent Student

Verification Tracking Group V1 – Standard Verification

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Student's Last Name	First Name	M.I.	Student's SSN
Student's Street Address (include apt. no.)			Student's Date of Birth
City	State	Zip Code	Student's Email Address
Student's Home Phone Number (include area code)			Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in the student's household. Include:

- Yourself.
- Your spouse, if you are married.
- Your or your spouse's children if you or your spouse will provide more than half of their support from July 1, 2023 through June 30, 2024, even if the children do not live with you.
- Other people if they now live with you and you or your spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2024.

For any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024, include the name of the college.

If more space is needed, provide a separate page with the student's name at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self	Ross Education	Yes

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

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Student: _____

 Last Name First Name M.I.

C. Independent Student’s Verification of 2021 IRS Income Tax Return Information for Student Tax Filers

1. TAX RETURN FILERS—**Important Note:** The instructions below apply to you and your spouse, if you are married. If there is an issue with your marital status, please discuss with the Financial Aid Office.

Instructions: Complete this section if you or your spouse filed a 2021 IRS income tax return(s). In most cases, no further documentation is needed to verify 2021 IRS income tax return information that was transferred into the student’s FAFSA using the IRS DRT (Data Retrieval Tool) if that information was not changed.

Generally, for electronic filers, 2021 IRS income tax return information for the IRS DRT is available within 2–3 weeks after the 2021 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2021 paper IRS income tax returns, the 2021 IRS income tax return information is available for the IRS DRT within 8–11 weeks after the 2021 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT.

If the student is unable or chooses not to use the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2021 IRS Tax Return Transcript(s)**. (signature not required)

To obtain a **2021 IRS Tax Return Transcript**, go to www.irs.gov and click on the —Get at Tax Transcript! link, or call 1-800-908-9946. Make sure to request the —IRS Tax Return Transcript! and not the —IRS Tax Account Transcript.! Use the Social Security Number and date of birth of the first person listed on the 2021 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2021 IRS income tax return). In most cases, for electronic filers, a **2021 IRS Tax Return Transcript** may be requested from the IRS within 2–3 weeks after the 2021 IRS income tax return has been accepted by the IRS. Generally, for filers of 2021 paper IRS income tax returns, the **2021 IRS Tax Return Transcript** may be requested within 8–11 weeks after the 2021 paper IRS income tax return has been received by the IRS.

If the student and spouse filed separate 2021 IRS income tax returns, **2021 IRS Tax Return Transcripts** must be provided for both.

D. Independent Student’s Verification of 2021 Income Information for Student Nontax Filers

2. TAX RETURN NONFILERS—Complete this section if the student will not file and is not required to file a 2021 income tax return with the IRS.

Check the box that applies:

- The student or student’s spouse was not employed and had no income earned from work in 2021.
- The student or student’s spouse was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. [Provide copies of all 2021 IRS W-2 forms issued to the student by his/her employers]. List every employer even if the employer did not issue an IRS W-2 form.
If more space is needed, provide a separate page with the student’s name at the top.

Employer’s Name	2021 Amount Earned	IRS W-2 Provided?
<i>Suzy’s Auto Body Shop (example)</i>	<i>\$2,000.00</i>	<i>Yes</i>

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Last Name First Name M.I.

E. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

Student's Signature (Required)

Date

Spouse's Signature (Optional)

Date