2023-2024 Verification Worksheet - Independent Student
Verification Tracking Group V5 – Aggregate Verification

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact us as soon as possible so that your financial aid will not be delayed.

A. Independent Student's Information

Student's Last Name   First Name   M.I.

Student's SSN

Student's Street Address (include apt. no.)

Student's Date of Birth

City   State   Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in the <u>student's household</u>. Include:
- Yourself.
- Your spouse, if you are married.
- Your or your spouse's children if you or your spouse will provide more than half of their support from July 1, 2023 through June 30, 2024, even if the children do not live with you.
- Other people if they now live with you and you or your spouse provides more than half of their support and will continue to provide more than half of their support through June 30, 2024.

For any household member who will be enrolled <u>at least half time</u> in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024, include the name of the college.

If more space is needed, provide a separate page with the student's name at the top.

Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time (Yes or No)
		Self	**Ross Education**	**Yes**

Note: We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate.

A valid unexpired government-issued photo identification (photo ID) can include, but is not limited to, the following: U.S. Passport, unexpired driver's license or learners permit with photo, Other state-issued ID, Permanent Resident Card or Resident Alien Card (I-551) and Certificate of Naturalization if it contains a recognizable photo (even though it does not have an expiration date).

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Student: _____

       Last Name   First Name   M.I.

C. High School Completion Status

Instructions: Provide <u>one </u>of the following documents that indicate the student's high school completion status when the student will begin college in 2023–2024:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or official GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

D. Independent Student's Verification of 2021 IRS Income Tax Return Information for Student Tax Filers

1. TAX RETURN FILERS—**Important Note:** The instructions below apply to you and your spouse, if you are married. If there is an issue with your marital status, please discuss with the Financial Aid Office.

Instructions: Complete this section if you or your spouse <u>filed a</u> 2021 IRS income tax return(s). In most cases, no further documentation is needed to verify 2021 IRS income tax return information that was transferred into the student's FAFSA using the IRS DRT (Data Retrieval Tool) if that information was not changed.

Generally, for electronic filers, 2021 IRS income tax return information for the IRS DRT is available within 2–3 weeks after the 2021 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2021 paper IRS income tax returns, the 2021 IRS income tax return information is available for the IRS DRT within 8–11 weeks after the 2021 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT.

If the student is <u>unable or chooses not to use </u>the IRS DRT in *FAFSA on the Web*, and instead will provide the school a **2021 IRS Tax Return Transcript(s).** (signature not required)

To obtain a **2021 IRS Tax Return Transcript**, go to <u>www.IRS.gov </u>and click on the —Get a Tax Transcript‖ link, or call 1-800-908-9946. Make sure to request the —IRS Tax Return Transcript‖ and not the —IRS Tax Account Transcript.‖ Use the Social Security Number and date of birth of the first person listed on the 2021 IRS income tax return, and the address on file with the IRS (normally this will be the address used on the 2021 IRS income tax return). In most cases, for electronic filers, a **2021 IRS Tax Return Transcript** may be requested from the IRS within 2–3 weeks after the 2021 IRS income tax return has been accepted by the IRS. Generally, for filers of 2021 paper IRS income tax returns, the **2021 IRS Tax Return Transcript** may be requested within 8–11 weeks after the 2021 paper IRS income tax return has been received by the IRS.   If the student and spouse filed separate 2021 IRS income tax returns, **2021 IRS Tax Return Transcripts** must be provided for both**.**

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Student: _____
      Last Name   First Name   M.I.

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E. Independent Student's Verification of 2021 Income Information for Student Nontax Filers

2. TAX RETURN NONFILERS—Complete this section if the student will not file and is <u>not required </u>to file a 2021 income tax return with the IRS.
   Check the box that applies:

☐   The student or student's spouse was not employed and had no income earned from work in 2021.

☐   The student or student's spouse was employed in 2021 and has listed below the names of all employers, the amount earned from each employer in 2021, and whether an IRS W-2 form is provided. [Provide copies of all 2021 IRS W-2 forms issued to the student by his/her employers]. List every employer even if the employer did not issue an IRS W-2 form.   If more space is needed, provide a separate page with the student's name at the top.

Employer's Name	2021 Amount Earned	IRS W-2 Provided?
Suzy's Auto Body Shop (example)	*$2,000.00*	*Yes*

F. Certifications and Signatures

Each person signing below certifies that all of the information reported
is complete and correct.

> **WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.**

_____   _____
Student's Signature (Required)   Date

_____   _____
Spouse's Signature (optional)   Date

A valid unexpired government-issued photo identification (photo ID) can include, but is not limited to, the following: U.S. Passport, unexpired driver's license or learners permit with photo, Other state-issued ID, Permanent Resident Card or Resident Alien Card (I-551) and Certificate of Naturalization if it contains a recognizable photo (even though it does not have an expiration date).

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Your 2023-2024 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we must verify your identity and educational purpose.

Identity and Statement of Educational Purpose

Select ONE: Option A (in person) *or* option B (by mail)

OPTION A: In Person

The student must appear in person at a Ross Medical Education Center to verify his or her identity by representing an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student's ID.

In addition, the student must sign, in the present of the institutional official, the Statement of Education Purpose provided below:

Statement of Educational Purpose
(To Be Signed at the Institution)

I certify that I _____ am the individual signing this (Print
        Student's Name)
Statement of Educational Purpose and that the Federal student financial assistance
I may receive will only be used for educational purposes and to pay the cost of attending
Ross Education for 2023-2024.

A. Certifications and Signatures

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.

_____   _____

Student's Signature   Date

_____   _____

Spouse Signature (optional)   Date

Witnessed by: _____   _____
                          (Printed Name of School Official)   (Title)

Signature: _____   Date: _____

A valid unexpired government-issued photo identification (photo ID) can include, but is not limited to, the following: U.S. Passport, unexpired driver's license or learners permit with photo, Other state-issued ID, Permanent Resident Card or Resident Alien Card (I-551) and Certificate of Naturalization if it contains a recognizable photo (even though it does not have an expiration date).

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<u>**OPTION B**</u>: By mail and notarized

If the student is unable to appear in person at Ross Education to verify his or her identity, the student must provide to the institution:

(a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; <u>and</u>

(b) The original Statement of Educational Purpose provided below, which must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Fax or email copies will not be accepted. Submit by mail to:
Ross Medical Education, G 3630 Miller Road Suite D, Flint, MI 48503.

Statement of Educational Purpose
(To Be Signed at the Institution)

I certify that I _____ am the individual signing this (Print
                                    Student's Name)
Statement of Educational Purpose and that the Federal student financial assistance
I may receive will only be used for educational purposes and to pay the cost of attending
Ross Education for 2023-2024.

▪ **Certifications and Signatures**

Each person signing below certifies that all of the information reported is complete and correct. The student and one parent whose information was reported on the FAFSA must sign and date.

| **WARNING: If you purposely give false or misleading information you may be fined, be sentenced to jail, or both.** |

_____   _____
Student's Signature   Date

_____   _____
Spouse Signature (if applicable)   Date

Notary's Certificate of Acknowledgement

State of _____

City/County of _____ On__,

before me,_____,

    (Date)   (Notary's name)

personally appeared,_____, and provided to me (Printed

      name of signer)

on basis of satisfactory evidence of identification _____

      (Type of government-issued photo ID provided) to be the

above-named person who signed the foregoing instrument.

WITNESS my hand and official seal _____

    (seal)   (Notary Signature)

My commission expires on _____

      (Date)

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